

Northwestern Michigan Fair

Board of Directors Meeting

October 10, 2024

1. **Call to Order:** Meeting called to order by Joe Hubbell at 7:01 pm.
2. **Pledge of Allegiance:** Led by Frank Guerin.
3. **Roll Call:** By Tom Looks
 - a. **Board Members Present:** Al Henning, Carolyne Woodhams, Clarissa Johnston (7:05pm), Cody Foster, Erika Sprenger, Frank Guerin, Joe Hubbell, Laurie Ashley, Milt Lewis, Molly Caminata, Sonya Youker, Tammara Sanchez, Tom Looks
 - b. **Board Members Absent:** Jill Duell, Karen Zenner
 - c. **Visitors Present:** Nicki Brown, Amanda Wilkins, Ben Walker, Kathy Easter, Ashley Folkersma, Megan Lemcool, Mason Lemcool
4. **Review Agenda**
 - a. **Motion 10.10.24.1:** A. Henning/C. Woodhams made a motion to approve October 10, 2024 Agenda as amended. **Motion passed.**
5. **Correspondence:** We did receive 3 thank you notes in the mail for our beef donation.
6. **President's Report:** 296 days until fair.
7. **Treasurer's Report:** Tammara shared the treasurer's report.
8. **Presentation & Approval of Meeting Minutes:**
 - a. **Motion 10.10.24.2:** A. Henning/T. Sanchez made a motion to approve minutes from September 12, 2024 meeting as written. **Motion passed.**
9. **Public Comment:**
 - a. Mason was the owner of the steer that we purchased. He wanted to thank the fair association for purchasing his first steer project. This was his 8th year in 4H. He thinks it's really cool how the project was donated. And is glad the meat from his steer is helping local families.
10. **New Business:**
 - a. Tom Looks – We finished 3 years with Saffire Ticketing and it is time to renew our agreement with them. The majority of the cost for rentals stays the same a few small increases. They also spelled out the late fees. The yearly cost does remain the same at \$7,500/year or the sum of all ticketing fees. If we only did a one year the cost would be \$10,000/year or the sum of all ticketing fees. Please note credit card processing fees are in addition to the ticketing fees. By using Saffire's credit card payment processing the fee is 4% per transaction and they hold 10% of the total settlement or \$1,000 for 60 days. Saffire will defend purchases through the credit card company any disputes that the customer wins would be deducted from the hold. **Motion 10.10.24.3:** S. Youker/C. Johnston motion to renew the contract with Saffire Ticketing for 3 years. **Motion Passed.**
 - b. Tammara Sanchez –
 - i. **Motion 10.10.24.4:** We need to approve the budget for 2024/2025. C. Foster/S. Youker made motion to approve the budget as written. Motion Passed.
 - ii. We need to decide if we want to do Positive Pay for check security when we are sending checks. The only thing that would change is that checks would only be written on Friday rather than multiple times per week. The cost varies but averages out to \$32/month. **Motion 10.10.24.5:** C. Johnston/E. Sprenger made motion to approve the expenditures of Positive Pay. **Motion Passed.**

- iii. Tammara would like to use the money from our money market account to pay off the smaller loan and save the money from the interest payments. **Motion 10.10.24.6:** E. Sprenger/F. Guerin motion to pay off the smaller loan of \$226,000 and change from the money in our money market account. **Motion Passed.** **Motion 10.10.24.7:** S. Youker/ A. Henning made motion to move everything except \$100,000 out of the 993 account into a CD. **Motion Passed.** **Motion 10.10.24.8:** S. Youker/A. Henning made motion take \$75,000 out of the 951 account and place it into a CD. **Motion Passed.**
- c. Joe Hubbell
 - i. We have found that the larger tractor fits all of our needs, and we are over on the hours. We are thinking about purchasing the tractor for \$70,900 which includes the first service valued at approximately \$1,900. Also, we would not have to pay the lease at approximately \$6,500. It would come with a warranty. **Motion 10.10.24.9:** L. Ashley/S. Youker made motion to purchase the New Holland tractor for \$70,900. **Motion passed.**

11. 4H Livestock Council:

- a. Nicki Brown – 4H Kids received checks on Monday. Record books and thank you notes were due. Changing work bee requirements from 2 hours to 1 hour. Amanda is sending the dates requests for next year. Still a board of 3, nobody applied for Secretary or Deputy Treasurer. Annual meeting is on November 4th. Leelanau County and Grand Traverse County MSU Extension still need representatives. Species Chairs remained the same.

12. Unfinished Business:

- a. No unfinished business

13. Committee Reports:

- a. Sonya – still have campers, campground water turning off on the 19th. Still have ribbons. Karen had a group come clean up the parking lot.
- b. Al – Hopefully having some meetings before November with superintendents and species chairs.
- c. Erika – Nothing.
- d. Tammara – Need to know who is going to convention and if spouses are participating in classes they need to be registered. Checks will be ready at the December meeting.
- e. Clarissa – Nothing.
- f. Laurie – Nothing
- g. Milt – If you come in for a meeting please close gate 2 behind you.
- h. Carolyne – Thank you for sending me to the marathon in Germany. Thank you, Karen, for taking down all of the banners.
- i. Cody – Still negotiating with Johnathan LaChance to get our deposit back. Have had a few emails with a few different bands. May look into a side-by-side racing event. Open to suggestions for additional shows.
- j. Molly – nothing.
- k. Frank – nothing.
- l. Tom – looking at Spectrum wireless for a cell phone for the office/main phone. We may be able to get the plan included with a current promotion for a year. Otherwise, it would be \$30/month plus the device cost. Annual Meeting Committee update: we received 5 applications for the 5 open board seats. Sonya Youker, Karen Zenner, Erika Sprenger, Jill Duell and Jack Hubbell. We have volunteers lined up to assist with check in, counting votes and the door prizes. Postcards were mailed on Tuesday. Allegra Printing did provide a list of “undeliverables” for us to update the membership list with. Also, for mailing purposes they saved money on postage by combining individuals with the same last name and

address to 1 post card. Per Tammara and Milt we may not qualify and there might be a fee involved.

m. Joe – blowing out the water on the 19th of October. Getting ideas for projects for next year.

14. Adjournment:

a. **Motion 10.10.24.10:** S. Youker/C. Woodhams made a motion to adjourn at 7:48 pm.
Motion passed.